

**Mayne Island Improvement District
Meeting of the Board of Trustees
Date: Friday, Jan 20, 2012
Location: MIFRS Fire hall Meeting room**

CALL TO ORDER:

The meeting was called to order at 9:00 AM by Chair David Maude

PRESENT:

Trustees: David Maude; Gary Akey, Bob McKinnon,
Staff: Administrator: Gerrie Wise; Bookkeeper: Katherine Somerville
Fire Chief Jeff Francis; Deputy Chief Steve DeRousie

ABSENT with Notice: Trustees Dean MacKay, Tracey DeRousie,
MICHA Chair: Cilla Brooke

GUESTS, MEMBERS OF PUBLIC PRESENT:

Kyle Stobart, Director, MIVFFA

NOTE: The Fire Chief is concerned that with a large number of guests, this room is too crowded for Fire Safety. **Guests must notify MIID of their wish to attend.**

AGENDA

Additions:

1. Request from Trustee Akey: regarding a motion to recognize the recommendation of the Finance Committee in June 2011.
2. Under Administrator's report: set the date for the AGM

MOTION

Trustee McKinnon moved and Trustee Akey seconded the motion to approve the agenda as circulated with the additions. **CARRIED UNANIMOUSLY**

PREVIOUS MINUTES OF THE BOARD OF TRUSTEES MEETING:

MOTION

Trustee McKinnon moved and Trustee Akey seconded the motion to approve the Minutes from Board Meeting of Dec 9, 2011. **CARRIED UNANIMOUSLY**

BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

- a. Fire Department:– Trustee McKinnon
Replacement of Command Vehicle: Trustee McKinnon has spoken with the Fire Chief who reported that he has held a meeting with the Captains for their input. The Chief reported that they are now waiting for price quotes and are not yet ready to come to the Board with a proposal. A report and recommendation will be given to Trustee McKinnon for his presentation to the Board, prior to the next Board meeting.
Trustee McKinnon also reported that they are working on the Training

module and it will be prepared and completed by the Chief before the next Board meeting in February.

- b. AON Reed Liability Insurance – Trustee Akey confirmed that the cover note for D&O liability insurance policy is received and on file; with the invoice to be paid this week. The policy was written for a three year term with annual installments for the premium at no increase.
- c. Report on investigation of proposed tank farm- Trustee DeRousie: Trustee DeRousie sent the wording¹ for a “request for proposals” to be placed on BC Bids. The Fire Chief spoke about a change of plan; with a new suggestion of converting to all plastic tanks rather than building to accommodate the two metal tanks. Eight plastic tanks would bring us to capacity and would be more cost effective for installation. Trustee McKinnon suggested that the Site plan and building footprint for the fire hall be completed prior to tendering for the Tank Farm. The Board agreed to postpone the request for proposals to the February Board meeting. The Fire Chief reported that he will get the costs for these tanks and that he spoke to Island Trust and he believes there is no set-back requirement for the Tank Farm installation. The Chair believes the Island Trust would consider a variance if necessary.
- d. Office of Building Inspection, CRD- Fire Chief: Chief Francis reported that he spoke to a CRD Building Dept. inspector, not Robert Gutierrez. The Chief reported that the inspector told him that MIID should not worry for now about the “illegal” roof over the Command vehicle. The Chief will purchase chain to affix the temporary roof, replacing the rope now in use for that purpose.
- e. As agreed at the December Board meeting, the Board has planned a committee meeting regarding referendum and tax model planning for Friday, Feb 3rd at 9:00 AM. The date and time was chosen to concur with Trustee DeRousie’s work schedule and to ensure that Trustee MacKay could attend

CORRESPONDENCE:

- a. Letter – Rose Bennett on behalf of Fred Bennett Excavating Ltd.(doing business as J Griffin Hauling), requesting permission to operate a commercial venture to collect garbage under MIID Bylaw 12. Bylaw 12 was read and reviewed and the Board discussed the authority of MIID and the lack of means of enforcement of this bylaw. A letter will be written for the Chair’s signature stating that the MIID Board acknowledges and supports the business, but states that the business must meet all requirements of regulatory bodies and agencies such as ICBC, Islands Trust, WorkSafeBC, etc. Trustee Akey reminded the Board that he could have a conflict of interest in this matter and did not vote on the issue.
- b. Phone call/Presentation – Kyle Stobart, MIFFA presented a letter from the Mayne Island Volunteer Firefighters Association requesting transfer of ownership of the old school building from MIID to MIVFFA and a

¹ DRAFT of Request for Proposals for BC Bids
Board of Trustees MIID
Meeting Minutes DRAFT
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request for a bare land lease to re-locate the building. Trustee McKinnon would like a plan or drawing to site the building to fit in to the long term operation of the fire dept. He also recommended the requirement for a quoted or tendered cost to move the building, building a foundation, and proof that the Assoc has those funds.

Chair would like to separate the two issues 1) Selling the building; and 2) Moving it. The Fire Chief stated that the delay is caused by the wait for the fire hall footprint. Trustee McKinnon would also like to address water supply, sewer, hydro, etc

Trustee Akey would like clarification on setbacks, size of MIID property, capacity of septic system, MIID well water capacity, and various other details.

Trustee McKinnon would like the space marked on a site plan and a footprint of the building including any patio or deck. The Fire Chief offered the site plan. A letter should be sent stating the request received and is Board is in favor of the proposal, but with conditions. The letter to be sent to the MIFFVA should also deal with the present lease expiring in Feb 13/12 regarding the lease. Trustee Akey suggested a month to month basis after expiry of present lease with a 30 day notice to be signed by Trustee McKinnon and the Chair.

Captain Stobart replied that he understood the requirements and could convey them to the membership. However, he repeated the need for the fire hall footprint and site plan as soon as possible.

- c. News Item re: Ontario Occupational Health & Safety Act lawsuit against Meaford Volunteer Fire Dept. A discussion ensued regarding training and liability. Trustee McKinnon stated he felt very comfortable with the Training document presently being developed. The Fire Chief expressed that his concern is with the safety of the Firefighters. A discussion of fire fighters entering burning buildings was held. The Administrator asked if Trustee McKinnon would please brief Trustee MacKay in his role as Human Resources Chair regarding the Training levels needed and the MIID liability.

Captain Stobart also stated his concern that more firefighters be trained to level 2 in order that they may enter the buildings. Trustee McKinnon also stated he is very comfortable now with his level of understanding of the operations and training levels required by the Fire Dept.

- d. Letter from Ministry: a reminder regarding: Annual Reports, AGM and Bylaws, and a survey

Capt Stobart left the meeting at 9:48 AM

FINANCE REPORT – Trustee Gary Akey

Trustee referred to the Bookkeeper's Report:² - attached – Katherine spoke briefly regarding the Revenue and Expense report/ which is included for both 2011 to year end, and 2012 to date. The Budget figures are reflected in both reports. Terry, our Auditor will be in to work on year end entries and the Balance sheet this afternoon.

² Bookkeepers Report
Board of Trustees MIID
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Question from the Chair regarding the amount spent in 2011 for "Consulting". Katherine explained that most of the figure was the amount paid to FireWise, for the Audit of the Fire Department.

Trustee Akey explained the apparent discrepancy in the Health Centre Budget vs Actual report of 2011 is due to the inclusion of the loan principal as an expense in the Budget column. This has been corrected for 2012 as the interest portion only.

Question from the Chair: Can the 2011 Budget figures be corrected for referral purposes during the calculation of the Health Centre Taxes in May? Trustee Akey explained that for 2011 the correct figures will be shown in the Auditor's report and Financial statements. He also stated that a great deal of work has been done by the Staff to make certain that the 2012 Budget vs Actual Expenses report will be provide Trustees and Staff with accurate and up-to-date information at any time to facilitate planning and oversight.

Trustee Akey also added: We will have to be certain to monitor our Cash Flow, so that we are able to meet cash requirements before receiving the tax monies in July 2012. We will be working together to be sure we stay on budget and don't spend above our cash limitations, spreading the expenses throughout the year.

He also reported that the automated payroll deposit and vendor's payments have been well received and working very well. The server should be in place within the next two weeks. We have created a new IP address and when the server is in place we will have all email through the new service. The server will back up all information and we are now in the process of upgrading all the operating systems for all computers. We are also creating a new Shaw cable entry into the building, modem and router for MIID separate from Emergency Dispatch in preparation for a new fire hall.

Question Trustee McKinnon will Taxes be able to be paid with online banking. Trustee Akey replied that process will follow after the server is installed.

MOTION It was moved by Trustee Akey and seconded by Trustee McKinnon to accept the Bookkeeper's report.

CARRIED UNANIMOUSLY

MOTION It was moved by Trustee Akey and seconded by Trustee McKinnon that the Finance Committee report and recommendation of May 2011³ to amend the Health Centre Budget to \$105,086 as reflected in Bylaw #111 be formally approved by the Board.

CARRIED UNANIMOUSLY

MOTION It was moved by Trustee Akey and seconded by Trustee McKinnon to accept the Finance Report.

CARRIED UNANIMOUSLY

REPORTS

a. Management: Chair David Maude: Has had several calls and interventions regarding the Post Office. He has been handling several questions regarding the referendum. Has a meeting scheduled next Tuesday with Ministry Staff regarding steps to be taken prior to calling a referendum, appointing a returning officer, and so forth.

³ Motion passed at May 13, 2011 MIID Board of Trustees meeting
Board of Trustees MIID
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MOTION It was moved by Trustee McKinnon and seconded by Trustee Akey to accept the Management Report.
CARRIED UNANIMOUSLY

b. Administrator's Report- Gerrie Wise:

1) Reported on procedures for marking Bylaws numbered 77, 99, 100, 101, and 108 complete. No resolution or Board motion is required. The Index and webpage will be updated.

2) Requested permission to print an ad in the Mayneliner for public education regarding burn permits. A discussion ensued regarding the possibility of three successive ads and/or more details regarding the various regulations, including the ventilation index, which must be followed. Suggested the regulations regarding ventilation be posted more prominently on the website. Several suggestions to the Ad were made. Chair suggested should there be an article written? Trustee McKinnon suggested a budget and 3 month plan (March, April, May) for the advertising be developed for the Mayneliner and other publications or flyers. The Fire Chief reminded the Board there is a budget for Public Education. He does not believe the Mayneliner is effective. The Board decision was not to place the proposed ad in the February issue. Please bring recommendation to the next Board meeting.

3) Reported concerns regarding fines, etc under Bylaw 46 to recover costs for Fire Dept Response to burning without a permit or without appropriate permit. Noted that a "code 3" response to report of fire with all 5 trucks responding costs taxpayers \$880 in labour costs only.

4) Still no response from the Insurance agent or Underwriter regarding the coverage for MIID under Bylaw 112. Regarding the response allowed by the Order In Council Fire Chief stated that Salt Spring Fire Dept. reported no change to their insurance premiums.

5) Reported that a Worksafe BC Report of injury from a slip and fall Jan 18, 2012 was received from Chief Francis. Chief gave a short summary of his accident.

6) Requested Board establish date for AGM and has arranged for the Agricultural Hall. Discussion regarding Auditor's convenience and available dates.

MOTION It was moved by Trustee McKinnon and seconded by Trustee Akey to hold the Annual General meeting Saturday, Apr 28, 2012 at the Ag Hall at 1:00 PM

CARRIED UNANIMOUSLY

Notices to be published in March Mayneliner: notice of AGM, Candidates for Trustees, Deadline Feb 20th.

Persons interested in running for the Board of Trustees should contact the Chair, who will act as Nominating Committee.

The Fire Chief asked if Staff reports are going to be read by Staff this year, and are Staff to be present at the AGM?.

Discussion: The Board decided that Staff should attend the AGM and be available to answer any questions when referred by the Board Member. The Auditor will also attend. Chair reported that Mary Cooper has indicated she does not wish to be Returning Officer for the AGM elections of Trustee. The Board decided that the Chair will bring forward a list of proposed persons to the next Board In Camera meeting and then following the in camera meeting, those persons will be approached to determine if they are interested in acting as Returning Officer.

MOTION It was moved by Trustee Akey and seconded by Trustee McKinnon to accept the Administrator's report.
CARRIED UNANIMOUSLY

c. Fire Chief's Report⁴ - attached –

The Fire Chief made the following additional comments:

He has written Canada Post a strong criticism of their "changeover" process, as we have had over 50 address checks, each taking up to 15 minutes of staff time to process. In addition he objected to the comments that it was the Fire Department responsible for the change in mail delivery.

3 persons have applied to join the Fire Service.

Regarding the Heliport lighting issue at the medi-evac area which was discussed last meeting: light bulbs were replaced and the issue is resolved. (This issue was also included in the Health Centre Operations report)

MOTION It was moved by Trustee Akey and seconded by Trustee McKinnon to accept the Fire Chief's Report.
CARRIED UNANIMOUSLY

d. Report from Officer Health & Safety Meeting – The Chief confirmed that the October and November minutes will be added to the binder as they were approved at the January meeting. The meeting for December was cancelled. January minutes will be done and approved at the Feb. meeting.

In January, lighting issues were discussed regarding the outdoor lights on the North side of the fire hall.

e. MI Health Centre

i. Health Centre Operations Report ⁵– B. Crumblehulme .: attached

ii. MIHCA Liaison: Dr. Cilla Brooke was unable to attend and sent regrets:

MOTION It was moved by Trustee McKinnon and seconded by Trustee to accept the Health Centre Reports.
CARRIED UNANIMOUSLY

COMMITTEE REPORTS

a. BC Ambulance Service: Trustee Bob McKinnon: nothing this month

b. Communications: Chair David Maude:

i. Chair read the Report on Website Statistics and the Report on IT Hardware and Software⁶ (attached) provided by IT and Website Manager: Steve DeRousie.

ii. Mayneliner Article for Feb 1st: Due today: The Chair will circulate any items to all Trustees and submit it to Alea if anyone has any concerns. Administrator has suggested the change on "open hours" be included in the article. No other ideas were forthcoming so no article will be submitted.

⁴ Fire Chief's Report

⁵ Health Centre Operations Report

⁶ Website/hardware/Software Report

- c. Finance Report: Trustee Akey: given earlier
- d. Fire Department: Trustee Bob McKinnon- Reviews were done
- e. FOIPPA: Chair David Maude: No current requests
- f. Garbage Committee: Trustee DeRousie. Report attached⁷ Any new recruited members will be brought to the next Board meeting for Board acceptance and appointment. Trustee McKinnon asked that the letter to Fred Bennett Excavating Ltd regarding garbage be cc'd to this committee.
- g. Government Liaison: Chair David Maude – Chair reported he has had several conversations with the Ministry regarding the referendum process. A meeting has been arranged on Tuesday Jan 24, 2012 with the Ministry in Victoria.
- h. Health Centre Operations & HC Association: Trustee Gary Akey has met with Dr. Brooke prior to her trip. The floor plan will be about a 60 day process; consultation with MIHCA is required in the planning process. Installation of the new sign was delayed because of weather. The new sign will be moved slightly onto the lot and off the road allowance. MICHA thanked MIID for the painting of the foyer, waiting room and hallway. A “thermometer” sign for the fundraising will be put up. The Fire Chief and Trustee Akey also discussed the Fire rating sign which is due for repair or replacement
Chair requested a clarification of the work to be done for the ER. He asked will the work be tendered, contracted and controlled by the MIID. Trustee Akey explained that the donated funds will be turned over to MIID as landlord and tenders/contracts will be done with appropriate building permits and project management by the MIID.
- i. Human Resources: Trustee Dean MacKay absent
Trustee McKinnon reported that Fire Department Officer evaluations were completed.
- j. Volunteer Fire Fighters Liaison: Trustee Tracey DeRousie – sent an email message that there was nothing to report from the firefighters.
- k. Fire Hall Committee – Trustee McKinnon reported that the Committee met and finally have a pdf of an approximate design for a fire hall. After conferring with the Fire Chief, the committee will approach 4 suppliers for a general costing quote for a shell.

MOTION It was moved by Trustee McKinnon and seconded by Trustee Akey to extend the due dates for the Fire Hall committee to March 15, 2012.

CARRIED UNANIMOUSLY

MOTION It was moved by Trustee Akey and seconded by Trustee McKinnon accept the Committee Reports

CARRIED UNANIMOUSLY

⁷ Garbage Committee report
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OTHER BUSINESS

The calendar⁸ was discussed briefly and corrections made.

NEW BUSINESS:

none

IN CAMERA

MOTION

Trustee Akey moved and Trustee McKinnon seconded the motion to go into In Camera session at 10: 56 AM.

CARRIED UNANIMOUSLY

NEXT TRUSTEES MEETING DATE/S:

Feb 17, 2012 – 9:00 AM Upstairs Multipurpose Room, Fire Hall -Regular Board Meeting

ADJOURNMENT:

The Meeting was adjourned following the In Camera session at 11:29 PM by motion made by Trustee McKinnon.

Approved:

David Maude, Chair
Recorded and presented by:
Gerrie Wise, Recording Secretary

Date:

⁸ Calendar of MIID meetings
Board of Trustees MIID
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MAYNE ISLAND IMPROVEMENT DISTRICT

Request for expressions of interest from engineering firms

Mayne Island Improvement District is the local governing body responsible for fire protection on Mayne Island, BC.

Project: To design a system of interconnected water storage tanks which will supply fire suppression water to a roadside hydrant for fast efficient filling of tanker trucks. The system must meet NFPA standards and be designed to remain functional in the event of an earthquake. The intention is to utilize the six storage tanks presently in use (approximately 30,000 IG total) by relocating them to a common site.

Contact: ??????

For the perusal of Trustees at the January 20 meeting with my request for any comments, suggestions, changes etc.

Tracey DeRousie

January 16, 2012

Mayne Island Volunteer Firefighters Association

520B Mill Rd., Mayne Island, BC, V0N 2J2

January 4, 2012

The Board of Directors,
Mayne Island Improvement District

Re: Lease of the Firefighters Recreation Hall

The membership of the Mayne Island Volunteer Firefighter's Association at a meeting held on January 3rd, 2012 passed the following resolution:

That the MIVFFA request a change of ownership of the building occupied by the association as our recreation hall from the Mayne Island Improvement District, to the Mayne Island Volunteer Firefighter's Association. The association also requests a long-term lease of land, including utility connections, from the Mayne Island Improvement District with the intent of siting the recreation hall on this land.

Upon taking possession of the building the members of the MIVFFA will be striking a building committee to begin the planning process to allow for the relocation of the building and the required upgrades to ensure it's use into the future.

Ownership of the building will allow for fundraising options to become accessible to the association, which are closed to us at this time.

Thank you for your consideration,

President
Mayne Island Volunteer Firefighters Association
520B Mill Rd.,
Mayne Island, BC
X2P 4L4"
"

Bookkeepers Report - MIID Board Meeting 2012-01-20

Enclosed please find;

-Income & Expenditure: Budget vs. Actual 2011

-Income & Expenditure: Budget vs. Actual 2012

Reports:

Attached is the Budget vs. Actual reports for both 2011 and 2012. Since the last board meeting I have taken the time to correct some mistakes on the 2011 B vs. A. I believe you will find it easier to read and the budgeted line items will correctly reflect what was submitted to the ministry. If you have any questions about these changes please don't hesitate to ask.

I have not provided an updated Balance Sheet this month as I am continuing to work on some adjustments with the auditor, we should have it completed soon.

Delinquent Properties:

Interest was calculated individually on the outstanding balance of delinquent properties January 2 and statements were sent the following day. Further information about these delinquent properties is provided below.

As at Jan 14, 2012			As at Jan 14, 2011		
Delinquent Properties for years 2007 - 2011			Comparison		# of payments since prev. meeting
Year	# of Prop's	Amount	# of Prop's	Amount	
2007	1	30.16			0
2008	1	33.96			0
2009	2	43.47			0
2010	6	212.45	119	5,621.79	0
2011	50	2,349.16			19
Total		\$2,669.20			

Respectfully,

Katherine Somerville
Bookkeeper

December 2011 Fire Chief's Report

Presented January 20, 2012

December Callouts- First Responder= 2, Ambulance Assist= 1, Public Assist- (Class A Burn Permit, Driveway Inspection, Address verification) = 51

Total December Callouts= 54

Total December Callout Hours = 38 hours, does not include address verification hours

December Training Hours - On island = 239 hours, Off-Island = 24 hours

Total December Training Hours = 263 hours

December Work Experience Hours = 0 hours

Personnel- Our numbers remain at 22 with no resignations for the month of December. I have received 3 new recruit applications. MIFRS personnel put in 16,527 hours of duty shifts, callouts, training, and public/community events in 2011.

Apparatus & Equipment-Tender 2 & Tender 3 have had the water drained from their tanks do to freezing temperatures. Annual servicing (oil changes) has started during the last week of December and the first week of January 2012. Next will be the Motor Vehicle inspections in February and then pump inspections in March. These inspections and servicing are all mandatory requirements.

Safety- December Occupational, Health & Safety meeting was cancelled. The turnout washing machine has been installed. Thank you to Don DeRousie for installing the machine. No other issues at this time.

Training- Regular Tuesday training for December has had good turnout of firefighters.

Heliport- 1-medevac. Nothing to report

Respectfully submitted,

Jeff Francis, Fire Chief

Mayne Island Health Centre

Operating Report for December/Jan 2012

Water:

June	4200 Litres
July	4300 Litres
August	5300 Litres
September	5300 Litres
October	3400 Litres
November	3900 Litres
December	3600 Litres

Water analysis:

Test results:

- total coliform, zero
- E. Coli, zero

Safety:

- An incident occurred during an emergency helicopter evacuation on a dark rainy night when the ambulance crew nearly tipped a patient off the gurney. This happened because the location of the ambulance effectively shadowed the access ramp to the helipad. After meeting with Barbara Edwards and Jeff Francis, it was decided that given the probability that the Emergency Room will be extended later this year, a temporary spotlight from the HC would suffice. The electrician was able to modify an existing but redundant light fixture operating off a timer without needing to re-wire. This has been done.

VIHA:

-

Building:

- The main floor entrance, reception lobby and hallway were repaired and painted.

Respectfully,
Brian Crumblehulme

Mayne Island Improvement District
Mayne Island Fire Rescue Service

December-2011

Website Statistics

mayneislandfire.com	December 2011		November 2011		Change:	
Unique Visitors:	250		277		↓ 27	
Page Views:	899		1152		↓ 253	
Reported site errors:	0		0		0	
2011 Totals:	Unique Visitors: 2825		Total Site Visits: 5534		Data Served: 5.8 GB	
	Month	Unique visitors	Number of visits	Pages	Hits	Bandwidth
	Jan 2011	130	321	1,201	7,826	284.53 MB
	Feb 2011	137	300	1,228	8,729	294.56 MB
	Mar 2011	174	349	971	8,177	295.07 MB
	Apr 2011	181	312	933	5,690	225.39 MB
	May 2011	156	333	940	8,772	336.88 MB
	Jun 2011	267	493	1,193	7,426	236.25 MB
	Jul 2011	340	585	1,397	10,244	578.93 MB
	Aug 2011	351	644	1,407	14,983	807.22 MB
	Sep 2011	252	561	1,404	23,420	876.68 MB
	Oct 2011	310	586	1,274	17,744	806.21 MB
	Nov 2011	277	550	1,152	12,150	666.62 MB
	Dec 2011	250	500	899	11,244	601.69 MB
	Total	2,825	5,534	13,999	136,405	5.87 GB

miidonline.com	December 2011		November 2011		Change:	
Unique Visitors	194		216		↓ 22	
Page Views:	646		840		↓ 194	
Reported site errors:	0		0		0	
2011 Totals:	Unique Visitors: 2790		Total Site Visits: 5028		Data Served: 5.9 GB	
	Month	Unique visitors	Number of visits	Pages	Hits	Bandwidth
	Jan 2011	258	480	1,837	6,358	252.37 MB
	Feb 2011	282	566	2,287	7,381	468.26 MB
	Mar 2011	384	779	2,833	9,612	678.00 MB
	Apr 2011	239	450	1,578	6,068	325.10 MB
	May 2011	204	331	939	3,712	176.40 MB
	Jun 2011	228	342	987	3,570	175.72 MB
	Jul 2011	215	415	1,687	6,999	388.76 MB
	Aug 2011	215	381	989	5,467	306.71 MB
	Sep 2011	181	351	1,197	9,633	1.24 GB
	Oct 2011	174	272	689	4,704	834.22 MB
	Nov 2011	216	330	840	5,008	579.85 MB
	Dec 2011	194	331	646	3,888	595.73 MB
	Total	2,790	5,028	16,509	72,400	5.91 GB

Software / Hardware

November 2011

Software:	Backup error reported by Cube - No loss of data; resolved and backup operations restored. Email data file corruption on ChiefDT machine - non-corrupted data file retrieved from Cube backup - resulted in loss of approximately (7) non-essential email messages (which had be read on another machine)
Hardware:	nothing significant to report for December.

E-news Update

Email newsletter	
Subject Line	MIID News December 2011
Date/Time Sent	Dec 01, 2011 (midnight)
Total Recipients	29

Garbage Committee

The remaining members of the garbage committee, Pat Seebach, Christie Meers and Tracey DeRousie, met in the fire hall meeting room on January 11, 2012. We are starting from the beginning again.

Our next steps will be:

- Recruiting 2 more community members to join the committee
- Collecting as much information as possible on the requirements, costs, options and logistics of the provision of garbage collection and disposal for Mayne Island
- Assessing and compiling information acquired

Respectfully submitted by

Trustee Tracey DeRousie

January 16, 2012

MIID BOARD: MEETING & SCHEDULE OF EVENTS: 2012

Calendar January 12, 2012

Not scheduled: Special Board Meetings & Committee Meetings

<u>JAN</u>	January 20 th	Regular Board Meeting – form Nominating Committee ?
<u>FEB</u>	February 17 th	Regular Board Meeting
<u>MAR</u>	March 16 th	Regular Board Meeting
<u>APR</u>	April ____ April 20 th April 28th April ____	Special Board Meeting – Approval of Audited Financial Statements Regular Board Meeting – preparation for AGM AGM (1:30PM Ag Hall) Organizational Board Meeting – elect Chair & Vice-Chair
<u>MAY</u>	May 18th	Regular Board Meeting - approval 2012 HC & Heliport Tax Rates Bylaw
<u>JUN</u>	June 15 th	Regular Board Meeting
<u>JUL</u>	July 20 th	Regular Board Meeting - first presentation of 2013 Draft Budget
<u>AUG</u>	August 17 th	Regular Board Meeting - second presentation of 2012 Draft Budget
<u>SEP</u>	September 21 nd	Regular Board Meeting - approval of 2012 Draft Budget & 2012 Tax Levy Bylaw
<u>OCT</u>	October 19 th	Regular Board Meeting
<u>NOV</u>	November 16 th	Regular Board Meeting
<u>DEC</u>	December 14 th	Regular Board Meeting