

**Mayne Island Improvement District**  
**Meeting of the Board of Trustees**  
**Date: Friday, Apr 20, 2012**  
**Location: MIFRS Fire hall Meeting room**

**CALL TO ORDER:**

The meeting was called to order at 9:00 AM by Chair David Maude

**PRESENT:**

Trustees: David Maude; Gary Akey, Tracey DeRousie, Bob McKinnon  
Staff: Administrator: Gerrie Wise; Bookkeeper: Katherine Somerville  
Fire Chief Jeff Francis; Deputy Chief Steve DeRousie

**ABSENT with Notice:**

MICHA Chair: Cilla Brooke  
Trustee Dean MacKay,

**GUESTS, MEMBERS OF PUBLIC PRESENT:**

Pat Seebach

**NOTE:** The Fire Chief is concerned that with a large number of guests, this room is too crowded for Fire Safety. **Guests must notify MIID of their wish to attend.**

**AGENDA**

The Chair requested the following addition to the agenda under Finance Report:  
a Motion to approve the audited Financial Statements for presentation at the AGM.  
The Administrator added under Correspondence an email from R. Dodds.

**MOTION**

Trustee Bob McKinnon moved and Trustee Tracey DeRousie seconded the motion to approve the agenda with the additions. **CARRIED UNANIMOUSLY**

**PREVIOUS MINUTES OF THE BOARD OF TRUSTEES MEETING:**

**MOTION**

Trustee Tracey DeRousie moved and Trustee Bob McKinnon seconded the motion to approve the Minutes from Board Meeting of Mar 16, 2012. **CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS**

- a. AGM preparations – The Administrator demonstrated the materials prepared after consulting with the Returning Officer Jon Hoff, including ballots, Registration form and Voters List. She also presented the Voter's list and the new ballot box, which will also be used at other meetings for suggestions, etc. The Bookkeeper, Administrator and Returning Officer will set up tables by the door to register voters and hand out ballots and AGM packages. Trustee Bob McKinnon asked about his Nomination and the Chair explained that Trustee McKinnon would have to be nominated at the AGM. The Administrator asked for

help to set-up the Ag hall for the AGM. The Board discussed the manner of set-up and decided that chairs will be set up in rows facing the stage and a table at the base of the stage for the Board and staff. A table can be set up on the stage for filling in ballots if desired. The ballot box can sit on the “board” table.

- b. Fire Department:– Trustee McKinnon  
Replacement of Command Vehicle: The vehicle has been ordered with delivery in 8 to 12 weeks. The truck ordered is a 2012 F250 Ford crew cab, short box and gasoline fueled.
- c. MI Vol FF Assoc. Lease Trustee Akey has heard from the lawyers that the lawyer who handled our account in the past has left the firm. The firm apologized for missing messages and will get a new person updated and get back to Trustee Akey with an opinion on the terms of the lease soon. Trustee Bob McKinnon suggested a letter be sent to the MIVFFA regarding their offer to purchase the schoolhouse, a new lease and structuring a schedule for the moving of the schoolhouse. Trustee Akey suggested waiting until after a referendum is approved, and suggested a preliminary Letter of Intent outlining the procedure, in the interim. A discussion ensued and determined that a meeting with the volunteer Firefighters Association should be set up. A Letter of Intent would be set up after that meeting.

**ACTION:** Board asked Trustee Tracey DeRousie to arrange for a meeting between the MIVFFA Executive and the Board.

- d. Sketch/Site Plan for MIVFFA relocation: Trustee Bob McKinnon showed preliminary sketches. The schoolhouse is tentatively located at the rear of the property. A discussion was held regarding the “safety zone” for the heliport. Trustee McKinnon marked several locations by stakes and paint, to determine the proposed locations. The Fire Chief reminded the Board that the expansion of the Health Centre will require the moving of their propane tank to comply with the “safety zone”.
- e. Referendum planning- nothing new at this time.
- f. Report on investigation of proposed tank farm<sup>1</sup>- Trustee DeRousie provided her report. A copy of an Expression of Interest was made for the Board members and the file records. The preparation of Tender Documents was discussed. The Fire Chief discussed some of the issues raised in the Expression of Interest with the Board Members. He will be pricing four more plastic tanks, after the meeting, today as it was indicated in the Request for Expression of Interest that the District would provide 8 tanks. The tanks hold 4450 imperial gallons. Trustee Akey asked that the Engineering firm be informed that this is not a pressurized system. Hydrants must be a minimum of 6 inches; however the discussion included considering an 8 inch line rather than the 6 inch. It was noted that all Trucks

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<sup>1</sup> Proposed Tank Farm Report  
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have NFPA approved Pumps. The Engineering firm should be advised as to the gallons per minute that the pumps must handle. It was also mentioned that there must be allowance made for rainwater recovery from a new fire hall.

The discussion included requesting the firm, Omega, to estimate their cost to prepare a Tender document on our behalf.

**ACTION** The Board requested Trustee DeRousie and the Fire Chief to complete the details and to request this firm for a cost to prepare the Tender.

- g. Garbage Committee – Trustee DeRousie submitted her report and material<sup>2</sup> and reported on the survey. She submitted for the Board's approval the ad for the Mayneliner. The Board agreed with the Ad copy and was in agreement that a half page ad be purchased. The Board and the Administrator discussed the concern regarding pre-sold garbage tickets if the service is discontinued.

**Question:** Pat Seebach: Could the notice be handed out at the AGM?.

**Answer:** The Board discussed and agreed that the garbage survey and the notice will be handed out at the AGM.

**ACTION** The administrator will submit the Ad copy, garbage survey and the Board article for May 1<sup>st</sup> Mayneliner to Alea.

Trustee McKinnon reported he had a difficulty submitting the survey on line. Steve DeRousie explained that there are 2 options for the survey:

1:online OR: 2: print and submit by hand or mail.

He was asked to clarify the instructions.

**ACTION** Steve will work with the committee and clarify the instructions on the website.

### **CORRESPONDENCE:**

- a. Email from MP Elizabeth May re: Mayne Island Name/Canada Post Administrator suggested the Chair involve the CRD Director David Howe. A short discussion ensued regarding this issue. The Board does wish to continue to pursue this issue.
- b. Email from Janine Dodds, Island Trust inviting MIID to: "Local Government Open House" April 21, 2012
- c. emails from Rick Dodds. Re: garbage (discussed in Garbage report)

### **FINANCE REPORT** – Trustee Gary Akey

Trustee Akey referred to the Bookkeeper's Report:<sup>3</sup> - attached – Katherine spoke briefly regarding outstanding Health Centre Taxes, the Revenue and Expense report & Balance Sheet. Trustee Gary Akey remarked that Katherine had followed up with the RBC regarding the Corporate Creditors account and thanked her for her perseverance.

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<sup>2</sup> Garbage Committee report and suggested public notice

<sup>3</sup> Bookkeepers Report

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Trustee Akey provided the hard copy of the audited Financial Report for the files. A copy will be sent to the Ministry. Trustee Tracey DeRousie asked about the \$5000 Contingency fund and why it does not show as part of the budget in the Health Centre Expenses portion of the Financial Statements. This was explained by Trustee Akey, that the Auditor recommended this method of showing the roof repair expenses on the Revenue & Expense report since the Contingency funds had not specifically been earmarked for a purpose. Trustee McKinnon asked if the amount was a Contingency Reserve Fund then, but had not been formulated as part of a Reserve. Trustee Akey agreed. Trustee DeRousie pointed out that we will have the same problem with terminology with the 2012 budget. Trustee Akey suggested that when the Bylaw is presented the terminology of "Contingency" be changed for clarification.

**MOTION** It was moved by Trustee Gary Akey and seconded by Trustee Bob McKinnon to accept the Auditor's Report and Financial Statements for the year ending Dec 31, 2011 for approval at the Annual General Meeting. **CARRIED UNANIMOUSLY**

**MOTION** It was moved by Trustee Gary Akey and seconded by Trustee Bob McKinnon to accept the Bookkeeper's report and Finance Report **CARRIED UNANIMOUSLY**

## **REPORTS**

- a. Management: Chair David Maude: The Chair reported that he has been meeting with community members in order to determine what issues will need to be addressed in the AGM.

**MOTION** It was moved by Trustee Tracey DeRousie and seconded by Trustee Gary Akey to accept the Management Report. **CARRIED UNANIMOUSLY**

- b. Administrator's Report- Gerrie Wise: The Administrator had a few reminders: -  
The new Trustee's Handbook will be printed next week and the Trustee' Manuals updated. She requested the Trustees to bring in their binders so that updated material can be provided.  
- The Annual Report to the Ministry will be made after the AGM and must be filed by May 15<sup>th</sup>, including the Financial Statements, Minutes of the AGM and Personal Information (addresses, phone numbers, etc.) of the Trustees.  
- The Improvement District still has not heard from the Insurance Underwriter in regard to any premium increase for the Liability Insurance for the District in response to Bylaw #112 passed in September, 2011 which provided the authority to respond to requests for assistance beyond the boundaries of Mayne Island. The Agent does not anticipate any increase, but the matter is still outstanding.  
- In regard to the Policy manual, there are several suggested Draft policies developed as instructed by the Board at the last Board meeting and the present policies in the binder which the Administrator requested the Trustees review at their convenience.

**MOTION** It was moved by Trustee Bob McKinnon and seconded by Trustee Tracey DeRousie to accept the Administrator's report. **CARRIED UNANIMOUSLY**

**c. Fire Chief's Report<sup>4</sup>- attached –**

The Fire Chief made the following additional comments: There were some issues with vehicle maintenance work which do not affect operational readiness. For example Tender 2 requires some welding on the muffler. The Chief will not be able to attend the May Board meeting as he will be on vacation from April 29 to May 27<sup>th</sup> and will be off-island but reachable by cell phone for emergencies.

Trustee McKinnon asked about a new Recruit. The Fire Chief explained that new recruits are considered on probation.

**MOTION** It was moved by Trustee Bob McKinnon and seconded by Trustee Tracey DeRousie to accept the Fire Chief's Report. **CARRIED UNANIMOUSLY**

d. Report from Officers Health and Safety Meeting –to and including Mar 8, 2012 are on file in the binder which is kept in the Administration Office for review by the Board. Fire Chief Jeff Francis explained they are posted downstairs for the firefighters as required by WorksafeBC and provided some examples of information included.

**e. MI Health Centre**

Health Centre Operations Report <sup>5</sup>– B. Crumblehulme – attached.

The Chair asked for some information about the non-functioning doorbell and wished to know why an electrician was involved for a simple repair, and why was it such a long time to repair or replace. Trustee Akey will speak with B. Crumblehulme. The Chair also asked about the reported furnace inspection. Trustee Gary Akey explained that unfortunately the HC Manager assumed the responsibility of this work. However, during the planning process for the expansion, the whole HVAC system will need to be reviewed and an HVAC systems expert will be involved. There was a short discussion on the plans including installing a heat pump. The Chair is concerned about spending time and money on issues which are already planned to be covered.

MIHCA Liaison: Dr. Cilla Brooke is away today– no report at this time.

**MOTION** It was moved by Trustee Gary Akey and seconded by Trustee Bob McKinnon to accept the Health Centre Report. **CARRIED UNANIMOUSLY**

**COMMITTEE REPORTS**

a. BC Ambulance Service: Bob McKinnon reported that their lease is due Feb 2013 and includes property which may be required for part of the parking, etc for a new fire hall. He referred to the sketch provided showing property lines. He would like to recover a portion of the land, not to include the BCAS septic field, when renewing the lease. The BCAS Septic field will not be affected. Trustee Akey mentioned that the Board should deal with the lease 60 days prior to due date. Trustee McKinnon remarked that discussions regarding the BCAS hook up to the generator are ongoing.

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<sup>4</sup> Fire Chief's Report

<sup>5</sup> Health Centre Operations Report

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b. Communications: Chair David Maude:

- i. Chair read the Report on Website Statistics<sup>6</sup> (attached) provided by Website Manager: Steve DeRousie.
- ii. Mayneliner Article for May 1, 2012 (DEADLINE TODAY Apr 20): The Chair asked for suggestions to the draft circulated and will email to Administrator to submit it to Alea with the Ad for the Garbage survey.

**ACTION note:** Administrator to send doc's to Alea this afternoon

c. Finance Report: Trustee Akey: nothing further

d. FOIPPA: Chair David Maude: No current requests

e. Garbage Committee: Trustee DeRousie nothing further

f. Government Liaison: Chair David Maude – He reported he is continuing to follow up on Post Office Issue, and several further issues with Garbage, as the Island Trust issued a “cease and desist” order to the gas station. A TUP is being applied for by Fred Bennett for a garbage drop off service at his Fernhill Rd property. The Chair reported he is working with Island Trust, the MP, the MLA and Minister Shirley Bond re: keeping a RCMP presence on Mayne Island. The MLA has promised a meeting with the Minister and Mayne, Galliano and Saturna Islands regarding the issue. The issue was discussed briefly.

g. Health Centre Operations & HC Association: Trustee Gary Akey spoke about the expansion plans. The plans will be ready in 2 weeks to go to the Engineer for finalization and at that time the Tender process will begin. There are numerous considerations to be considered; for example the operation of the Health Centre must continue, including helicopter evacuations. Contractor will also have to meet the regulations for WorksafeBC, and Safety Standards, etc. The Fire Chief reminded the Board that the Heliport has special considerations such as sand and various loose supplies being covered and tied down, employees' risk during landing and take-off, etc. Trustee Akey explained that these considerations will have to be part of any agreements.

The Gardens are being cleaned up; he has spoken to Ingrid Marsh in response to her letter offering labour and suggestions. Trustee Akey recommended engaging her to organize the gardening. Trustee Akey will provide the bookkeeper with the documentation required for billing.

h. Human Resources: Trustee Dean MacKay – not here today-nothing to report

i. Volunteer Fire Fighters Liaison: Trustee Tracey DeRousie -.no report

j. Fire Hall Committee Bob McKinnon showed preliminary “footprint” sketches. He reported about the marking of properties with stakes and paint which showed some difficulties with proposed building placements. With the help of the Fire Chief and Deputy, the Committee has redesigned the plan as shown in the sketches. The process has been changed to building in one stage rather than

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<sup>6</sup> Website/hardware/Software Report  
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the previous motion to proceed in 2 stages. The building will all go up at once. We believe we can minimize the costs of temporary accommodation. The object is still to build a fire hall which will cost the Taxpayers less than \$2,000,000. Consideration has been made leaving the generator shed and set back from property lines. One of the Steel building manufacturers has offered to attend the site with his architect to make recommendations at no charge to the MIID. Discussion included the fact that all recommendations by the committee still have to be approved by the Board before going to referendum. Trustee McKinnon reviewed various changes to the defeated project plans, including the removal of the Tank Farm and Fire fighters' hall renovation from the cost of the fire hall. The committee believes the design-build process will save money as opposed to a managed project. A further discussion was held as to the process of building, location, construction method, preparing Tender documents and taxation methods. Trustee McKinnon advised the Board that his personal opinion is to fund this by a parcel tax, but that decision must be made by the Board.

**At 10:48 Guest Pat Seebach left the meeting.**

**MOTION** It was moved by Trustee Gary Akey and seconded by Trustee Bob McKinnon accept the Committee Reports **CARRIED UNANIMOUSLY**

**OTHER BUSINESS:** none

**NEW BUSINESS:** none

**Questions from the Public:** none

**IN CAMERA-** It was decided by the Board that no in-camera meeting was required.

**NEXT TRUSTEES MEETING DATE/S:**

**April 28, 2012 – AGM – 1:00 PM** Agricultural Hall

**May 4, 2012 - Special Board Meeting (In Camera) to elect new Executive**

- Special Board Meeting to Approve Bylaw for 2012 HC Tax Levy
- Approve Bylaw to release funds from Vehicle Reserve for new Truck
- Motion to rescind Bylaw#108 "Remove funds from reserve for Health Centre Roof"
- Discussion (in Camera) regarding retaining the Improvement District's counsel.

**May 18, 2012 – 9:00 AM** Upstairs Fire Hall -Regular Board Meeting

**ADJOURNMENT:**

The Meeting was adjourned at 10:59 AM by motion made by Trustee. Bob McKinnon

Approved:

\_\_\_\_\_  
David Maude, Chair

\_\_\_\_\_  
Date:

Recorded and presented by: Gerrie Wise, Recording Secretary

Our request for expressions of interest, posted on BC Bid, closed on Monday April 16<sup>th</sup>.

During the time it was posted I received inquiries and questions which I answered to the best of my ability and knowledge.

Contact was made with:

- Delcan Corporation, Burnaby-Phil Lobo & Dale Puskas
- Omega & Associates Engineering, Chilliwack-Kathryn Stock
- BI Pure Water Inc, Surrey-Venkat Raman
- SJP Electric, Chilliwack- Steve Prachnau

Omega & Associates responded with a 34 page expression of interest document. I have been unable to open the document in my mayneid account so have forwarded it to the Administrator in the hopes that she is able to open it and print a copy for the trustees.

Respectfully,

Tracey DeRousie



On April 7, Rick Dodds informed Trustee DeRousie by email, that he was giving the required 60 days notice to terminate his contract with MIID for garbage collection and disposal. At his request the email was forwarded to Administrator Gerrie Wise.

#### GARBAGE COMMITTEE REPORT

April 20, 2012

The Garbage Committee has compiled a community garbage survey and launched it on April 11. It has been posted on MIID's website and so far we have printed 500 paper copies, available throughout the community. The survey results will be compiled after the deadline May 6. To date we have received \_\_\_\_\_ responses. The committee wants to thank Steve DeRousie for his valuable assistance.

The committee members recommend that MIID not advertise for a replacement contractor until after the committee and the Board of Trustees has reviewed the survey results, as this is an opportunity for a fresh start.

With the Board's permission we would like to publish an article (attached) in the Mayneliner and also on our website, to inform the community of the current situation, advise them of who is responsible for prepaid garbage tickets, and to remind them of the importance of the survey.

Respectfully submitted by the Garbage Committee; Tracey DeRousie (chair), Pat Seebach, Kathie Warning and Christie Meers.

#### REPORT ON GENELLE IMPROVEMENT DISTRICT

During the past month, I have learned that there is one other improvement district in the province that has responsibility for garbage in their community. Genelle ID is located between Castlegar and Trail. I contacted their Administrator for information on their system.

Administrator Alda Gregory Phone: (250)693-2362 Email: [genelle@shawbiz.ca](mailto:genelle@shawbiz.ca)

Genelle ID is responsible for water and garbage collection (this report speaks to garbage service only)

- Approximately 309 properties
- Tried user pay but it didn't work for them
- \$120 /year parcel tax
- 2 Property Classifications - Land with improvements( taxed ) & Bare land (not taxed)
- No difference between business & residential
- Limit of 2 bags/ week (some system in place to pay extra for more bags)
- Contract is awarded through competitive bidding process
- Currently paying their waste management contractor \$3,483.62/month or \$41,803.44/year
- Annual taxation bylaw is passed in November, billing in January, payment due end of March
- Use Microsoft Office & Simply Accounting
- Garbage & water taxes on same bill.
- Bylaw #189: A bylaw to provide for making the assessment roll of the district and to determine the basis for assessment and the method to be followed in classifying the lands in the district
- Bylaw #200: A bylaw to regulate the disposal and collection of garbage within the Genelle Improvement District
- Bylaw #212: A bylaw for imposing taxes upon land in the said district and to provide for imposing a percentage addition to encourage the prompt payment thereof.

Trustee Tracey DeRousie

## **MAYNE ISLAND IMPROVEMENT DISTRICT**

### **ATTENTION: USERS OF WEEKLY ROADSIDE GARBAGE PICK UP**

Please be advised that on April 7, 2012, MIID received 60 days notice of termination of contract, for garbage collection and disposal from our present contractor Rick Dodds. As of June 7, 2012 Rick has no obligation to provide this service for MIID. Any garbage tickets purchased at Home Hardware or from Rick remain his sole responsibility; not the responsibility of MIID or Home Hardware. For more information please contact Rick Dodds at (250)539-2242. This turn of events makes your response to the garbage survey even more necessary.

**GARBAGE SURVEY**: The Board of Trustees invites your input on this important issue so that we can make decisions for the future that will satisfy and benefit our community. MIID would like to thank those who have already participated in the survey. Please, if you want to be heard and have not already completed a survey, do so now by going online at [www.miidonline.com](http://www.miidonline.com) or by picking up a copy at the Trading Post, the Library, Gulfport Realty or RE/Max Realty.

The deadline for submitting your survey is MAY 6.

Thank you

Board of Trustees,

Mayne Island Improvement District

**Bookkeepers Report - MIID Board Meeting 2012-04-20**

Enclosed please find;

-Income & Expenditure: Budget vs. Actual as at April 18, 2012

-Balance Sheet as at April 18, 2012

**Reports:**

Attached please find an updated Budget vs. Actual and Balance Sheet. Please let me know if you have any questions or concerns regarding either.

**Delinquent Properties:**

As at April 18, 2012			As at April 18, 2011		
Delinquent Properties for years 2007 - 2011			Comparison		# of payments since prev. meeting
Year	# of Prop's	Amount	# of Prop's	Amount	
2007	1	30.16			0
2008	1	33.96			0
2009	1	33.47			1
2010	3	100.06	71	3,167.29	3
2011	36	1,754.58			5
Total		\$1,952.23			

As you can see from the above table MIID now has three 2010 delinquent properties, this is a 50% decrease since our last board meeting. The remaining 2010 delinquent properties will be eligible for tax sale this summer if payments are not received by July 31 (24 months in arrears). We of course are determined to try and have these delinquent properties paid before this time in order to avoid not only the costs associated with such an undertaking but also the time and energy. In keeping with this, once again with our monthly statements we reminded property owners that the annual 6% interest will be applied to each outstanding property May 1.

**Banking:**

We have made application to RBC's corporate creditor service. With this service MIID will be able to accept payments through most Canadian financial institutions in time for the 2012 tax season. This added service will be mutually beneficial to the property owners of Mayne Island and the Improvement District in facilitating timely levy payments.

Respectfully,

Katherine Somerville  
Bookkeeper

# March 2012 Fire Chief's report

Presented April 20, 2012

**March callouts-** First responder- 4, Ambulance Assist- 1, Alarm Bells- 1, Public Assist- 5

**Total Callouts** = 11

**Total Callout hours** = 43 hours

**Training-** Total Training hours for March = 159.5 hours

One firefighter is still working on completing the NFPA 1001 course on Pender Island.

Two officers are taking the Incident Command System 200 online.

**Personnel-** No change with personnel

**Apparatus & Equipment-** P & R Western Star completed the apparatus annual motor vehicle inspection and all passed. Profire was here and completed pump inspections & testing on Engine 1, Tender 1, and Rapid Attack. All had no problems reported.

**Superior Propane request** – I was asked for direction on beginning the process to have a propane fuelling station installed at Home Hardware. I emailed Superior and Islands Trust to say I needed to make sure zoning was okay for this installation and forwarded the request to our local trust representatives. I received Islands Trust reply on April 4, 2012 saying no the zoning did not permit this usage. I then emailed Superior and they will look at their options with the Islands Trust. Until zoning is confirmed I will not start a directive 23 for this site.

**Heliport-** Med E Vac – 1, nothing to report

Respectfully submitted

Jeff Francis

Fire Chief

## **Mayne Island Health Centre**

### **Operating Report for March 2012**

**Water consumption:**

October	3400 Litres
November	3900 Litres
December	3600 Litres
January	4000 Litres
February	3500 Litres
March	3900 Litres

**Water analysis:**

Test results:

- total coliform, zero
- E. Coli, zero

**Safety:**

- The fire extinguishers have all been re-certified
- The front door chime is broken. I tried to locate a replacement but the model has changed. Arranged for an electrician for repairs.
- Also, the east wall outside lights are not working, called the electrician to check the photo switch.

**VIHA:**

- I was called out to restart the VIHA router & computers following a power out on 13<sup>th</sup>.

**Building:**

- At the request of Dr Cilla Brooke MIHCA, the propane furnace was checked for capacity regarding the proposed Emergency Room extension. The furnace currently provides heat to 201, 202 and the ER 204 and should be adequate for the extension. Further communication with Richard Iredale, architect for the last extension, corroborated the above with the added suggestion to install a baseboard heater under the far wall of the extension as back-up in the event of severe cold weather.
- Met with Gary Akey.
- Very minor repairs completed after strong winds.

Respectfully,  
Brian Crumblehulme

## Website Statistics

mayneislandfire.com					
<b>Reported period</b>	Month Mar 2012				
<b>First visit</b>	01 Mar 2012 - 00:16				
<b>Last visit</b>	31 Mar 2012 - 23:41				
	Unique visitors	Number of visits	Pages	Hits	Bandwidth
Viewed traffic *	<b>449</b>	<b>681</b> (1.51 visits/visitor)	<b>1,316</b> (1.93 Pages/Visit)	<b>23,605</b> (34.66 Hits/Visit)	<b>946.83 MB</b> (1423.72 KB/Visit)
Not viewed traffic *			<b>1,626</b>	<b>3,635</b>	<b>156.28 MB</b>

miidonline.com					
<b>Reported period</b>	Month Mar 2012				
<b>First visit</b>	01 Mar 2012 - 01:14				
<b>Last visit</b>	31 Mar 2012 - 21:23				
	Unique visitors	Number of visits	Pages	Hits	Bandwidth
Viewed traffic *	<b>225</b>	<b>344</b> (1.52 visits/visitor)	<b>733</b> (2.13 Pages/Visit)	<b>3,902</b> (11.34 Hits/Visit)	<b>573.69 MB</b> (1707.73 KB/Visit)
Not viewed traffic *			<b>1,108</b>	<b>4,152</b>	<b>362.01 MB</b>

## Software / Hardware

November 2011	
<b>Software:</b>	.
<b>Hardware:</b>	.

## E-news Update

Email newsletter	
Subject Line	Nothing received for publication
Date/Time Sent	
Total Recipients	