

**Mayne Island Improvement District**  
**Special Meeting of the Board of Trustees - Reorganization**  
**Date: Saturday, April 25, 2015**  
**Location: MI Agricultural Hall**

**CALL TO ORDER:**

The meeting was called to order at 1:45PM by the Administrator.

**PRESENT:** Trustees: Sharon Hinton, Bob McKinnon, Doug Walker, Cilla Brooke, Brian Dearden

Administrator: Gerrie Wise; Finance Officer Katherine Somerville,  
Fire Chief Steve DeRousie

**GUESTS, MEMBERS OF PUBLIC PRESENT:** none

**ELECTION OF CHAIR & DEPUTY CHAIR:**

The election was chaired by the Administrator. Nominations for Chair were requested: Trustee Doug Walker nominated Trustee Bob McKinnon. Trustee Sharon Hinton seconded the nomination. Trustee McKinnon accepted the nomination.

As no further nominations were received after three questions, Trustee McKinnon was elected as Chair by acclamation.

The Administrator turned the chair to the elected Chair, Trustee Bob McKinnon.

Nominations for Deputy Chair were requested:

Trustee Brian Dearden nominated Trustee Doug Walker for Deputy Chair. The nomination was seconded by Trustee Cilla Brooke. Trustee Doug Walker accepted the nomination.

As no further nominations were received after three questions, Trustee Doug Walker was elected as Deputy Chair by acclamation.

**AGENDA:**

**MOTION** Trustee Sharon Hinton moved and Trustee Brian Dearden seconded the motion to approve the agenda. . **CARRIED UNANIMOUSLY**

**FORMATION OF COMMITTEES**

The committees were discussed briefly and the following Chair persons were appointed by the Chair with the agreement of each Trustee appointed.

- I. Finance Committee: Trustee Cilla Brooke
- II. BC Ambulance Service Committee: Trustee Sharon Hinton
- III. Fire Department Operations Committee: Trustee Doug Walker
- IV. Communications Committee: Trustee Bob McKinnon
- V. Firefighters Association Liaison: Trustee Brian Dearden
- VI. MI Health Centre Association Liaison: Trustee Sharon Hinton
- VII. Fire hall building Committee: Trustee: Bob McKinnon
- VIII. Human Resources Committee: Trustee Cilla Brooke
- IX. FIOPPA & Government Liaison: Chair, Trustee Bob McKinnon
- X. Garbage Committee: - Trustee Brian Dearden
- XI. MIVFFA Liaison: Trustee Brian Dearden

### **MONTHLY MEETING DATES**

A discussion was held regarding the day, time and location of Board Meetings. The Trustees agreed to adhere to the present schedule: meetings are held on the 2<sup>nd</sup> Monday of month at 9:00 AM at the fire hall offices.

### **OTHER BUSINESS**

#### **Bank Resolution & Signing Authorities**

The Finance Officer explained the Bank signing authority forms will remain in effect, since Trustee McKinnon was re-elected. The Administrator explained the need to record the following two motions.

**MOTION** Trustee Doug Walker moved and Trustee Sharon Hinton seconded the motion to confirm the Signing Officers remain as “any two of the five Trustees”.

**CARRIED UNANIMOUSLY**

**MOTION** Moved by Trustee Cilla Brooke and seconded by Trustee Doug Walker that the policy be continued that cheques must be signed by the Finance Committee Chair or the Board Chair plus any one of the other Trustees.

**CARRIED UNANIMOUSLY**

### **NEXT MEETING DATES:**

May 11 <sup>th</sup> 2015 9:00 AM	Regular MIID Board Meeting
June 8 <sup>th</sup> 2015 9:00 AM	Regular MIID Board Meeting

The Meeting was adjourned at 1:53 PM by motion made by Trustee Doug Walker.

Approved:

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Bob McKinnon, Chair

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Date:

Transcribed by: Gerrie Wise, Administrator